DOCUMENT RESUME

ED 148 383 IR 005 524

TITLE	The State Library Review.
INSTITUTION	Ohio State Library, Columbus.
PUB DATE	77
NOTE	17p.; Some parts of document may be marginally legible due to small type
EDRS PRICE	MF-$0.83 HC-$1.67 Plus Postage.
DESCRIPTORS	Annual Reports; *Library Cooperation; Library Expenditures; *Library Services; Library Technical Processes; State Federal Aid; *State Libraries
IDENTIFIERS	*Ohio

ABSTRACT

An overview of the Ohio State Library programs and services is presented in this 1976-77 annual issue of the State Library Review, with emphasis on the value of state library services. Articles consider the State Library Board, library cooperation, special services to state agencies, technical processing by contract, federal financial support, state library personnel, publications support services, expenditures, and financial review. (KP)

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Review

1976-1977 The State Library of Ohio

U S DEPARTMENT OF HEALTH, EDUCATION & WELFARE
NATIONAL INSTITUTE OF EDUCATION

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- **Cooperation: All Libraries Give, Users of Every Library Gain**
- **Special Services to State Agencies... and All Ohioans**

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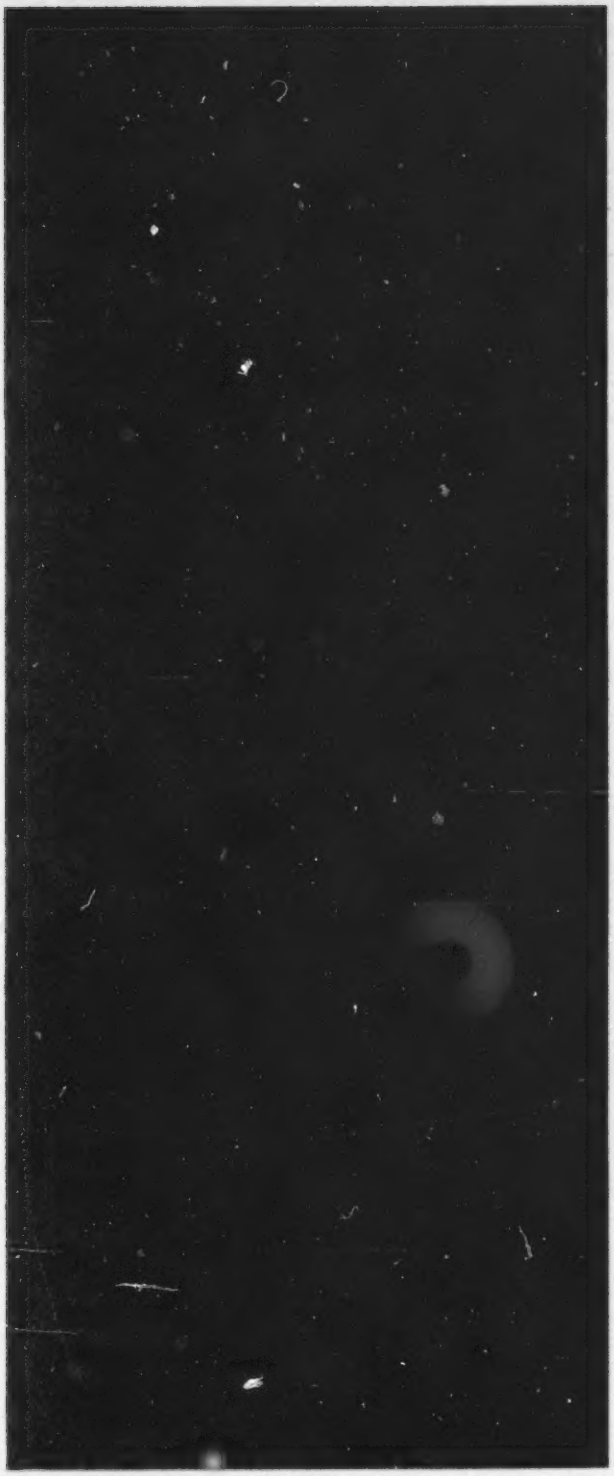


Cover Photograph by
Brooks Henrikson, New York Metropolitan Reference and Research Library Agency (METRO)

All photographs by Bob Shanaman unless otherwise indicated.

This is the sixth edition of The State Library Review, a publication which provides an overview of State Library services and reports upon the program in a specific 12-month period.

Publication of an annual report was resumed in 1967, after a period of several years in which the Library did not issue printed reports, and this is the eleventh in a series prepared under the direction of Joseph F. Shubert. These eleven years have seen major changes in the State Library as services to state government were expanded, cooperative systems and institution library services were developed, and automation was introduced. In this period new and productive relationships were developed between the State Library and Ohio libraries, universities, and public offices. More will be needed: changes taking place in Ohio will place greater demands on the State Library in coming years.

The emphasis in this report is on services of the State Library and their value. But the State Library is also people who wish to continue to serve you better. The State Library communicates with Ohio librarians, state government workers, and citizens through publications, the meetings of the State Library Board, participation by Board members and staff in library association activities, and field visits. Next year the State Library, working with a 42-member Advisory Committee appointed by the Governor, legislative leaders, and the State Library Board, will be responsible for the Ohio White House Conference on Library and Information Services. This will encourage and facilitate further citizen input in improving library services to all Ohioans.

THE STATE LIBRARY BOARD: Responsive to the Public, Accountable to the People

Board meetings are one important contact with librarians, trustees, and other people of Ohio, and time is set aside at each Board meeting for public participation. The Board seeks comments, advice, and questions on library services and development. Visitors to the State Library are welcome on Board meeting days* and at any other time. Staff members look forward to meeting face-to-face the people with whom they work closely by phone and mail, and visitors, in turn, better understand our services after seeing the Library. Tours can be readily arranged by calling the Library.

Janet Sterzer

* State Library Board meetings are usually the second Tuesday of the month.

Mrs. Jane Sterzer
(Mrs. Earl E.)
Dayton, Ohio
President, State Library Board

This year the State Library Board scheduled one of its monthly meetings to coincide with the Ohio Library Association/Ohio Library Trustees Association Annual Conference in Columbus, and held another meeting in Tiffin. In addition to taking its deliberations to the people, the Board continued another well-established tradition — businesslike policies for administration of the Library.

The (elected) State Board of Education appoints the State Library Board, which has five citizens as members. The Board establishes the policies of The State Library of Ohio, allocates state and federal library funds, and makes library development decisions with statewide impact.

Many people assist the Board in its decision making. The Ohio Long Range Program for Improvement of Library Services is the Board's primary document outlining principles for the allocation of federal Library Services and Construction Act funds. Four advisory committees of librarians and citizens carefully study proposed LSCA projects and recommend Board actions on them.

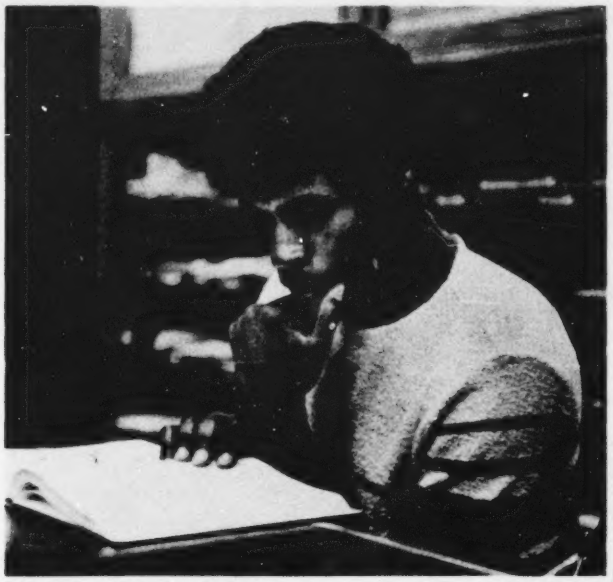
Citizens will offer further input on library services through the Ohio White House Conference on Library and Information Services. This series of events will widen channels for citizen participation in library planning and will build upon Ohio's 1974 statewide citizens' conference. Ohio White House Conference recommendations will be forwarded to Washington for further consideration at the national White House conference, which is scheduled for the fall of 1979.

Senate President Pro Tempore Oliver Ocasek (left) and Speaker of the House Vernal G. Riffe (right) discuss the Ohio White House Conference on Library and Information Services with State Library Board member Raymond R. Brown of Akron. In July 1977 the Ohio General Assembly adopted Senate Joint Resolution 26, which requires the State Library Board to call the Conference.

Max Drake of Tiffin was President of the State Library Board this year. Library finances and a sound approach to resolving library district boundary questions were two of his major concerns.

Tough decisions on priorities, library district boundaries, or policy questions require study and consultation. Warner R. Moore of Worthington and H. Baird Tenney of Cleveland Heights compare notes before a Board meeting.

COOPERATION: All Libraries Give, Users of Every Library Gain



Brooks Henrikson

Cooperative systems give users access to resources in many libraries. Special services may include speedy interlibrary loan, supplying photocopies of information, cooperative reference services, and courtesy passes to give people access to other collections as a whole.

A boy from Taiwan could read English for schoolwork, but because he found the reading difficult, for relaxation he wanted novels in Chinese. The housemother at his boarding school asked the local public library to find him these books. Within a week they were located at a university within a multicounty cooperative library system, and the novels were on their way to the reader.

When Universal Studios made a movie in Kingsville, Ohio, the librarian obtained information from the NOLA multicounty cooperative that helped the filmmakers and townspeople work together. One of NOLA's first services was to find a source for 20 copies of Thomas Tryon's Harvest Home, the novel that was being filmed—since the title was sold out in all local stores.

Information makes a big difference in the lives of Ohioans. Today cooperative library systems can provide them with more information more quickly and economically than could the single library operating alone. State Library Board grants this year totalling $300,929 in state funds and $1,221,828 in federal funds have assisted twelve of the thirteen regional cooperative systems.

These cooperatives provide a growing range of services, since libraries that share can afford resources, staff, and other types of assistance each could not afford individually.

Interlibrary Loan and Reference Services

The cooperative systems now offer interlibrary loan and reference services as a basic part of their programs. In 1976 they answered 51,862 questions and obtained

	Name of Regional System or Consortium	Resource Library	Participating Counties	Public Libraries in Area	Participating Public Libraries[a]	Other Participating Libraries[b]
CALICO	Columbus Area Library and Information Council of Ohio		6	23	[c]	[c]
CAMLS	Cleveland Area Metropolitan Library System		3	19	10	8
COIN	Central Ohio Interlibrary Network	(multiple)	8	19	17	2
GCLC	Greater Cincinnati Library Consortium		1[d]	1[d]	0[d]	11[d]
INFO	INFO, Lorain and Medina Counties	Lorain	2	9	9	2
MILO	Miami Valley Library Organization	Dayton	7	23	18	0
MOLO	Mideastern Ohio Library Organization	Canton	6	17	13	0
NOLA	Northeastern Ohio Library Association	Youngstown	7	36	29	16
NORWELD	Northwestern Library District	Toledo	12	41	35	7
OVAL	Ohio Valley Area Libraries	Ohio University, Athens	10	12	11	3
SOLO	Southeastern Ohio Library Organization	SEC Center	10	15	12	3
SWORL	Southwestern Ohio Rural Libraries	Cincinnati	7	13	12	8
WORLDS	Western Ohio Regional Library Development System	Lima	8	21	15	6
	Total		**84***	**237***	**181**	**66**

[a] This includes all public libraries which participate in the program and in local cost sharing.

[b] This includes participating libraries other than public libraries regardless of the specific designation of membership (associate, contributing, full, etc.).

[c] CALICO has no paid staff and has not yet applied for grant assistance for its operations; data on membership are not reported since formal membership and cost sharing policies are still in preparation.

[d] For interstate consortia, only Ohio members are included.

* Harrison County is counted in MOLO and SOLO, but is counted only once in the statewide total.

July 1977

some 48,000 books for users of their member libraries.

A study by the CAMLS system in Cleveland proves the value of libraries sharing materials. Member libraries recently checked over 1,000 book titles to find which libraries had copies. The titles came from CHOICE, a review journal published by the American Library Association, that lists books likely to be considered for purchase by libraries with serious information needs. Of the 1,089 books listed, 856 were held within the CAMLS system's 19 member libraries; 352 — less than half the books listed — was the largest number held by any one library. Of the 856 books held by the system members, almost half (41 percent) were owned by only one of the system's libraries. The CAMLS experience proves that the resources of many libraries are needed to meet today's information needs.

Multitype Cooperation

The trend in Ohio, as well as across the nation, is towards cooperation among all types of libraries. Thirty-seven academic, 16 school, 8 special, and 5 institution libraries now belong to cooperative organizations. The Board recognized this in April 1977 by formally defining "participating library" to clarify the relationship between public library members and libraries of other types in LSCA-assisted systems.

Wide Range of Services

Cooperative systems provide a variety of services to meet the needs of member libraries and their communities. Public relations is one concern. Many of the cooperatives produce news releases for their libraries. Each library adds information about its services and sends them to local media. As a result, Ohio's libraries are often in the news.

Delivery services speed library materials to the user. OVAL contracts with United Parcel Service to provide daily delivery between the Ohio University Library, the OVAL resource center, participating OVAL libraries, and the State Library. GCLC provides library users with bus service between the University of Cincinnati Library and the public library, as well as transfer of materials.

Special programs, such as feature film showings and children's puppet shows, are planned once — and then seen by people at many libraries. Continuing education provides the life-long training library staff need to give quality service. NORWELD's workshop on library service to the aging and handicapped, for instance, gave most of the participants their first training in the extension of library services to these neglected users.

System Staff Expand Services

To expand services this year, the cooperative systems increased their staffs from 51 to 61 (f.t.e.) persons. Four areas — COIN, MOLO, OVAL, and WORLDS — now have full-time children's services consultants, and COIN, SWORL, NORWELD, and WORLDS each have a staff member with audiovisual responsibilities.

Improved Management Techniques

Libraries and these cooperative systems look to improved management techniques — such as OVAL's study of community information needs — to increase the efficiency of their operations and to make their programs even more valuable for users. The State Library also developed better ways of working with the regional systems. Readers not on the Library's staff study LSCA applications, citizen advisory councils further review the applications, and the State Library staff monitors projects more closely.

Major Study of Regional Cooperation

This year Dr. Brooke E. Sheldon of the University of Pittsburgh completed a study of the MCCs and OVAL, which updated a 1974 study by A. J. Goldwyn. Published as Regional Library Cooperation in Ohio: A Review in 1976, the study shows how well programs are fulfilling their roles in Ohio library development. The report recommends that project directors and library personnel receive intensive training in planning methods. As a result, the State Library held training sessions for the project directors. Dr. Randolph Bobbitt of The Ohio State University conducted a one and one-half day seminar on planning and problem-solving styles. The participants tested the techniques they learned on the job and met a few months later to compare results.

QUESTIONS LEAD TO PROBLEM SOLVING

What sources of money are available to build a new library building?

What foundations give money to libraries?

What children's programs were successful in other libraries that we could adapt for our library?

These are the types of questions Ohio librarians and trustees ask Library Development Division consultants daily in person, by phone, and by mail. Questions, however, are more likely to be posed as part of a larger problem. For instance, local library officials contacted a Library Development consultant about constructing an addition to their library building. The consultant helped analyze the library's needs, examined the present building and the location of the proposed addition, discussed possible rearrangements of the interior, and provided information on funding.

Another library had difficulty establishing adequate pay and benefit policies. In meetings with the librarian and trustees, the consultant saw a need for written personnel policies and assisted in preparing them. In a third instance, a suburban city council differed with the public library system serving the area on how branch library services should be improved. The State Library met with the two parties to help them resolve the problem. Six library consultants are responsible for this kind of assistance to Ohio libraries.

Some consultant specialists are also assigned statewide advisory responsibilities for library services to the handicapped or to children and young adults, or to institution or academic libraries. While they do assist librarians individually, they also plan meetings and workshops on such topics as volunteers in the library and library materials for children. These programs enable consultants to meet with many people efficiently, and all participants benefit from the ideas of their colleagues. When consultant contacts with librarians indicated a need for the public to be more aware of library services, the State Library responded by planning a five-day workshop with a leading public relations consultant.

State Library consultants also prepare special and continuing publications to assist librarians. The "yellow page" in NEWS from The State Library of Ohio each month brings librarians new ideas for serving the handicapped and elderly. The children's services consultant issues Roundup, a newsletter on library services for children and young adults.

Maintaining contacts between the regional cooperative library systems and the State Library are continuing duties, as are liaison responsibilities with projects funded under the federal Library Services and Construction Act. Following are some of this year's highlights:

Numbers, Numbers

The State Library cooperates with the National Center for Education Statistics (NCES) by coordinating the collection of library statistics in Ohio for a U.S. Office of Education survey. In addition, this year under a contract with NCES the Library began to survey libraries serving state agencies in the U.S. The Library's major statistical publications include the Ohio Directory of Libraries and

Martha Driver and Ann Walker review information for decisions on library districts in Ashtabula and Lucas counties. A 1975 change in the Ohio Revised Code expanded the State Library Board's authority to determine boundaries of public library districts.

Cindy McLaughlin examines the annual reports sent in by Ohio public libraries. This year new tables of detailed data on public libraries were developed to assist local libraries in comparative analysis.

Rankings of Ohio Public and Academic Library Statistics. This year the Library expanded its statistical services by producing a new publication, Academic Library Statistics, to provide more detailed information and speed the publication of NCES data.

Institution Libraries

The directors of the Ohio Department of Mental Health and Mental Retardation, the Ohio Youth Commission, and the Ohio Department of Rehabilitation and Correction told what libraries in their institutions have accomplished at an April 1977 conference sponsored by the State Library. The conference was attended primarily by administrators at the state and institution levels and by institution and public librarians. Ten years ago the few institution libraries in existence often served as "attics" for donors' discards — books neither suitable to the needs of the people nor supportive of the institutions' programs. Today Ohio has some of the finest, best-staffed institution libraries in the United States.

Placement Service

The State Library operates a statewide placement service for professional librarians by referring qualified personnel to libraries with vacancies on request. To publicize available openings, the Library publishes Library Opportunities in Ohio six times per year.

Continuing Library Education

Continuing library education is too often an ad hoc response to a problem rather than a long-range program. This is one finding in A Focus on Continuing Education for Library Personnel, a major report completed by the staff development specialist in April 1977. He also issues the monthly Calendar of Continuing Education in Ohio, listing workshops and other staff development activities in Ohio and adjacent states. The calendar is free to anyone providing 12 stamped, self-addressed #10 envelopes.

Bookmobile and Reference Services

The Library Development Division also operates bookmobile and regional library service programs in several counties. The Southeastern Ohio Regional Library Service Center in Caldwell offers bookmobile service by contract to area libraries, provides consultant and backstopping services for a ten-county area, and serves as headquarters for the SOLO multicounty cooperative. Three additional field units also bring books to schools and community meeting places in rural areas. This year the bookmobiles circulated 595,210 volumes in 17 counties.

Humanities and Libraries

This year the State Library received a $24,000 grant from the National Endowment for the Humanities (NEH) to study the needs of the public in the humanities and how libraries can respond to these needs. One reason NEH awarded the grant to the State Library was because of the Library's experience with such statewide projects as the BOOKS/JOBS program several years ago and the Ohio-Midwest History and Government Resources Statewide Project.

The Mansfield Public Library administered the Ohio-Midwest History and Government Project in which 636 libraries received books, maps, films, and records. Libraries selected 19,077 items — popular titles ranged from Underground Railroad to Ohio Trees.

Phil Koons, consultant for institution library services, and an advisory committee arranged a conference on Ohio's institution libraries marking the tenth year of the State Library's program to assist Ohio institutions in developing their library programs.

SPECIAL SERVICES TO STATE AGENCIES

How much steel does Ohio produce? What is zero-based budgeting? How would collective bargaining affect state employees?

The State Library is a special library for state employees. In addition to the comprehensive reference and loan services described on page 7, this special library provides a variety of services to meet the on-the-job information needs of state agency staff. Among these services are:

Announcements of New Books, Documents, and Periodicals

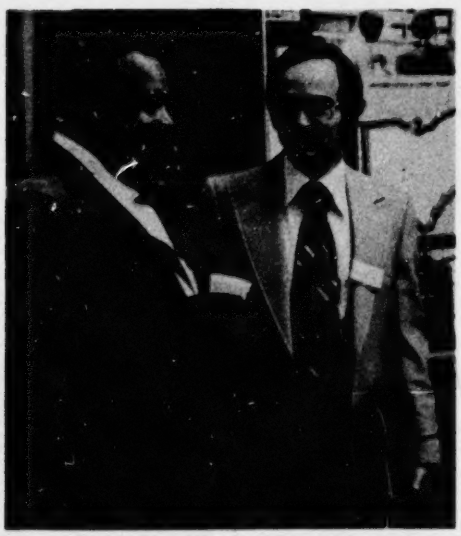
The Library staff compiles and sends to state employees bimonthly Recent Acquisitions lists of new books and documents in eight subject areas — such as Administration, Development, and Education. An order form enables readers to request that materials be sent on loan through interdepartmental or external mail systems.

Through the Library's Current Awareness Program Library staff mails tables of contents from new periodicals to state employees on request. Employees then can order copies of the journals. Seventy-seven titles in the fields of corrections, education, and management are offered.

These programs grew significantly in scope this year. The Recent Acquisitions program serves over 2,000 state workers, and the Current Awareness Program mailed 3,858 table of contents pages this year.

Tower Library Center

The staff of 20 agencies in the State Office Tower, 30 East Broad Street, have their own convenient Tower Library Center on the 29th floor. The Center offers a rotating collection of books and newspapers, basic reference books, Ohio telephone directories, and the State Library's card catalog on microfilm. A reference hotline links the Center to the reference staff at 65 South Front Street. Daily deliveries to the Tower from the State Library and Ohio State University collections mean same-day or next-day delivery of materials. Circulation at the Tower more than doubled.



Assistance to State Agencies

The Library's specialist in services to state government speaks at employee orientation sessions and staff meetings of state agencies to make staff aware of the services of the State Library. Through two library users' courses, this year Library staff taught 14 state employees how to do basic research. These contacts make the specialist and other Library staff aware of specific information needs to help them improve State Library services.

Collection Development

The State Library staff welcomes state employees' requests for books and periodicals not already in the collection. The staff evaluates suggestions in relation to the Library's objectives and its current holdings.

Questions Answered

Answering reference questions is the heart of library service to state government. The reference staff locates data and tailors bibliographies to meet each information seeker's need. This year the staff supplied materials on bail to answer a request from the Attorney General's Office and gathered information on merit salary increases for the Department of Administrative Services. Some requests take extensive work; others can be answered immediately. Verification of spellings, names of state and federal government officials, and Ohio census statistics, for example, can be answered immediately by phone (call 614-466-6610). This year staff answered 10,138 questions for state government staff.

For more information on services to state government, call the services to state government specialist (614-466-8050). For specific information and materials, phone the reference department (614-466-6610).

Selected Publications, a series of bibliographies, each on a single topic, recommends publications in approximately 50 fields. The staff continually updates these and adds new lists to reflect the Library's holdings of books and documents and the current interests of state agencies.

Lynn Heer, services to state government specialist, and Norman V. Plair, community relations coordinator at the Dayton and Montgomery County Public Library. Contacts at conferences bring about a better understanding of the needs of Ohio library users.

...AND ALL OHIOANS

Every Ohioan can use the State Library — and many do so without being aware of it. The Information Resources and Services Division supplies direct service to state government staff and walk-in users at two Columbus locations. The division also supplies back-up reference and book-lending services to all Ohio libraries. In addition, the Library supplies Ohio documents and genealogical information to librarians and individuals across the nation.

Statewide Loan

Through their local libraries Ohioans have access to the 1.2 million books and documents in the State Library collection. When a library or regional system does not have a book, the staff sends the request to the State Library. If it is not available here, the Library staff uses the Ohio College Library Center (OCLC) computer terminal and TWXIL (Teletype Interlibrary Loan) connections to search the collections of other libraries. The State Library also lends collections of large-print books to public libraries and answers difficult reference questions for which local libraries have requested assistance. This year IR staff handled 25,277 loans and 15,061 reference questions for Ohio libraries.

Computerized Data

Anyone who comes to the State Library may use the OCLC computer terminal to get bibliographic data or find out which libraries in the nation have a book or document. The New York Times Information Bank is a computerized index to the New York Times and over 80 other major newspapers and periodicals. The Library can supply print-out information from these two sources and (through a library terminal) from The Ohio State University's collection.

Increased Microform Usage

When the State Department of Education gave a 10-year collection of ERIC (Educational Resources Information Center) publications to the State Library this year, the gift created no space problem. The microfiche collection of more than 150,000 reports occupies only five percent of the space the originals would require. Another microfiche service assembles articles from 150 newspapers published throughout the country. Information-seekers can quickly locate current articles on consumer affairs, employment, social relations, and other topics in government and public administration.

The Library has microfilm and microfiche readers for use within the Library. State employees may also borrow microfiche readers for short-term use in their offices.

Audiovisual Equipment and Materials

Staff of state agencies make frequent use of the State Library's Media Center video equipment both to view and to record programs. Over 10,000 Ohioans attended showings of crime prevention films through Operation Crime Alert, a program in cooperation with the Administration of Justice Division of the Department of Economic and Community Development. The State Library distributed the films for showing by local law enforcement agencies and community groups as well as on cable television (where they were viewed by 84,000 people).

Documents

In addition to maintaining a major collection of federal and state documents (including documents from other states), the State Library provides leadership in developing other libraries' collections of Ohio documents. The Library supervises 87 Ohio document depository libraries (55 of them in Ohio). This year the Library published a 5-year cumulation of Ohio Documents, an annual bibliography.

The State Library also serves as a regional depository for federal documents, supervising federal depositories in other Ohio libraries with assistance from the U.S. Government Printing Office.

Clyde Hordusky, documents specialist, uses the OCLC terminal to locate documents. Federal documents are entered into the OCLC data base by the U.S. Government Printing Office in Washington, and this year the State Library began to enter Ohio documents. Libraries around the country have instant access to this information.

Most genealogists do their own research. Redesign of the genealogy area, the purchase of more microfilm readers and materials, and the Library's publication of genealogical information enabled staff to meet increased demands on the Library's services. Staff answered 5,981 reference requests and responded to 2,211 letters from across the nation on Ohio genealogical information.

TECHNICAL PROCESSING BY CONTRACT... Or how a library with a staff of three can afford hundreds of catalogers!

Until recently, one of the three staff of the Lima State Hospital library worked behind the scenes cataloging all new books, typing cards, and pasting in book pockets. Then in January 1977 the library contracted with the State Library Catalog Center for much of this work — freeing much of the staff member's time to work directly with library users.

Efficiencies resulting from the size of the technical services operation (and the automation this size permits) mean that the local library saves money. Because the State Library is a member of the Ohio College Library Center (OCLC), staff can share cataloging data with libraries in the United States and Canada and obtain catalog cards printed by a computer at OCLC headquarters. Participation in OCLC made it possible to reduce the size of the technical services staff through attrition and reassignment from 34 in 1974 to 18 in 1977.

Books Processed

The Catalog Center catalogs and processes books by contract with 65 public, academic, special, and institution libraries, as well as the State Library's collection — for a total of 76,608 volumes. The work is tailored to the specifications of each library, and both the Library of Congress and Dewey Decimal classifications are offered. Eighty percent of all materials received are completely processed in five working days.

New Pricing Policy

This year the Catalog Center moved toward a self-supporting operation by increasing processing charges to reflect actual costs more accurately. In the second phase of a 3-year program to raise fees, charges were increased to $2.90 per book effective July 1977 — less than originally anticipated because of cost control measures. The new price schedule includes a differentiated pricing policy to assist libraries that belong to cooperative organizations in Appalachian Ohio.

Collection Data Computerized

In January 1977 OCLC staff completed the massive job of adding information on the State Library's entire nonfiction book collection to the OCLC data base. They also input the holdings data of the Columbus and Dayton public libraries and began work on the collection of Cincinnati's public library. The other four of Ohio's largest public libraries (Akron, Cleveland, Toledo, and Youngstown) will be included next year as part of this retrospective conversion project, financed by LSCA funds. Now other libraries have ready access to the State Library's collection for interlibrary loan. In addition the machine readable list of the State Library's holdings that was created will make it easier (and less costly) to install a computerized circulation system.

Periodicals — the Next Step

Technical Services is in the process of entering data about the State Library's entire collection of periodicals into the OCLC data base. The staff also enters information about current issues the same day they arrive. This will enable staff to keep records and claim missing issues more efficiently and produce printed lists.

Ohio Documents to the People

The National Commission on Libraries and Information Science has recommended that each state library catalog its own state's documents. This year State Library staff began to catalog Ohio documents and enter them into the OCLC data bank.

Ann Walker

James W. Fry, Deputy Assistant State Librarian for Technical Services; Bonnie Beth Mitchell, Head of LSCA Programs; and Frederick Kilgour, Director of the Ohio College Library Center, see that OCLC growth, including Western libraries, has benefits for Ohio. Over 900 libraries now participate in the program.

Joe Rathaus adds a spine label to a book for one of 65 Catalog Center libraries. This year the Center installed OCLC-linked printers to produce book labels to eliminate individual typing, speed service, and reduce errors.

FEDERAL MONEY HELPS IT HAPPEN

The State Library Board allocated more than half of the year's budget for grants to other libraries. As Ohio's administrative agency for federal Library Services and Construction Act (LSCA) funds, the Library received $2,519,709 this year for the improvement of library services. Ten percent of the funds supported such statewide services as operation of the TWXIL (Teletype Interlibrary Loan Network) and workshops, and less than 2 percent was used by the State Library for administrative expenses. Nearly 90 percent of the federal funds was granted to Ohio libraries. The State Library Board follows The Ohio Long Range Program for Improvement of Library Services in making grants. This comprehensive program for library services in Ohio includes criteria for the distribution of LSCA funds.

Multicounty Cooperative Projects
Multicounty cooperatives (MCCs) received more than half of LSCA funds. In eight years the number of MCCs has grown from three to nine and their total LSCA funding from $117,234 to $930,654 (plus $265,000 for OVAL). (See page 2 for more information.)

Outreach
LSCA grants for outreach programs help libraries develop services for special groups — with the goal of later supporting these programs through local funds. This year the State Library granted funds to the Dayton and Montgomery County Public Library to expand library service to elderly persons who live alone, either in institutions or in housing units. In addition, a grant to the Toledo-Lucas County Public Library makes possible the establishment of libraries in each of the county's three correctional facilities.

Through Project ABLE (Adult Basic Library Education), the Public Library of Columbus and Franklin County tested seven programs to serve the adult disadvantaged. One program was the creation of neighborhood advisory councils, which became Friends of the Library chapters. Their members were some of the most enthusiastic and effective supporters of the library's levy, passed in June 1976.

Services to the Blind and Physically Handicapped
Some 19,000 blind and physically handicapped people need special means to communicate with librarians to eliminate the physical difficulties of writing letters or the expense of long distance telephone calls. The Cleveland Regional Library for the Blind and Physically Handicapped offers an LSCA-funded telephone WATS line through which readers in 55 Ohio counties can communicate their requests easily and at no cost to them. This year the State Library Board approved funds for installation of a similar service at the Cincinnati Regional Library, serving 33 counties.

Purchase of Books and Other Materials
Major grants to regional cooperatives and to the resource libraries for the TWXIL interlibrary loan network help libraries purchase and share the materials their communities need.

Institution Libraries
This year the State Library made LSCA grants to the State Department of Rehabilitation and Correction for Ohio's seven major adult correctional institutions (housing over 13,000 inmates), to the Department of Mental Health and Mental Retardation for eleven institutions (serving 6,430 persons), and to the Ohio Youth Commission for four juvenile correctional institutions (serving 1,025).

When the adult correctional institutions were reviewed for accreditation of their secondary education programs, the Library Development consultant for institutional library services and the head of LSCA programs helped evaluate the library service program. Their recommendations had tangible results, including the Marion Correctional Institution's first library budget, and longer library hours at the Ohio Reformatory for Women.

Research Studies and Surveys
The State Library sponsored several major studies this year. Dr. John Mitchell of Kent State University and Dr. Judith K. Meyers of the Lakewood Board of Education identified the major audiovisual resources in the state. Their report will be a planning document in further library development.

Unrecognized yet important historical documents and books are literally crumbling away around the state. Walter Brahm, formerly State Librarian of Ohio, and Wesley Williams, Case Western Reserve University, are surveying up to 500 institutions (from libraries to binderies, from historical societies to courthouses) to determine the quantity of materials that need preservation and the facilities and personnel available. They will prepare a proposal for providing conservation facilities and services based upon this information.

(For a complete list of grants, see page 12.)

The Cambridge Jeffersonian

Library buildings must be accessible for the physically handicapped to use library services fully. This year two State Library publications, published partly through LSCA funds, described the accessibility of Ohio's public and academic library buildings. Ohioans are challenged to remove physical barriers and provide special services to the handicapped.

PEOPLE AT THE STATE LIBRARY OF OHIO

STATE LIBRARY BOARD
Appoints the State Librarian. Establishes policies on the organization and operation of the Library and the administration of state and federal programs.

STATE LIBRARIAN
Organizes and administers The State Library of Ohio to meet responsibilities as a special library for state government and as an office for library development and coordination. Appoints staff.

Mead

Fisher

Fry

INFORMATION RESOURCES AND SERVICES DIVISION
Provides reference and loan service to state agencies, backstops services in Ohio libraries, develops the State Library's collection, and provides media services. The Technical Services Department provides Catalog Center services to academic, public, special, and institution libraries by contract.

Phillips

LIBRARY DEVELOPMENT DIVISION
Promotes the development, coordination, and improvement of library services on statewide basis, collects and publishes statistics, administers state and federal grants.

Douglas

CENTRAL SERVICES
Provides word processing, reproduction, mail, and messenger services for all units of the State Library.

Hull

FISCAL SERVICES
Provides fiscal services for all units of the State Library.

Mrs. Catherine S. Mead
Assistant State Librarian for Information Resources and Services
Richard G. Fisher
Head, Reference and Information Services
James W. Fry
Deputy Assistant State Librarian for Technical Services
Ira Phillips
Assistant State Librarian for Library Development
Mrs. Shirley Douglas
Administrative Assistant, Central Services
Mrs. Violet Hull
Administrative Assistant, Fiscal Services
Martha Driver
Planning Development Supervisor
Bonnie Beth Mitchell
Head, LSCA Programs
John J. Philip
Supervisor of Field Operations

Driver

Planning and Development
Provides planning, program analysis, and consultant assistance.

Mitchell

LSCA
Administers grants and funds under Titles I, II, III.

Philip

Field Services
Supervises regional center and bookmobile operations.

RECENT PUBLICATIONS OF THE STATE LIBRARY

Annual Publications

Academic Library Statistics. 1977. 85p. $2.50.
Detailed 1976 Statistical Data for Ohio Public Libraries. 1977. 65p. $3.75.
Ohio Directory of Libraries. 1977. 122p. $4.25.
Rankings of Ohio Public and Academic Library Statistics. 1977. 85p. $3.75.
The State Library Review: Report, 1976-1977. 1977. 14p.

Serial Publications

Information from The State Library of Ohio. Bimonthly.
Large Print Books: An Inter-library Loan Resource for Libraries Serving Handicapped Readers. July 1976. *Supplement*. January 1977.
Library Opportunities in Ohio. Bimonthly.
NEWS from The State Library of Ohio. After State Library Board meetings.
Ohio Documents. 4 issues with annual cumulation.
Roundup. 10 issues/year. $1.75/year.

Other Publications

County by County in Ohio Genealogy. 91p. $4.75.
The Key to The State Library of Ohio's Genealogy Collection and Procedures. 1977. folder.
Libraries for College Students with Handicaps: A Directory of Academic Library Resources and Services in Ohio. 1976. 30p.
Libraries for People with Handicaps. 2nd edition. 1977. 112p.
Luse, David. *Focus on Continuing Education for Library Personnel*. 1977. 61p.
A 1977 Look at Ohio Libraries. 1977. 8p.
Ohio Documents Cumulated List, 1971-1975. 111p. $5.50.
The Ohio Long Range Program for Improvement of Library Services as Assisted by the Federal Library Services and Construction Act. Revised November 9, 1976. 32p.
Ohio Multitype Interlibrary Cooperation Committee. 1977. folder.
Sheldon, Brooke E. *Regional Library Cooperation in Ohio: A Review in 1976*. 1977. 52p. and appendices. $3.50.
Tomorrow's Technology Today. 1976. folder.
User's Guide, The State Library of Ohio Catalog Center. 1977. 36p. $3.50.
Walker, Ann. *Books-by-Mail in Ohio*. Memorandum, 1977. 17p.

Special Reports in NEWS from The State Library of Ohio

Brahm, Walter. "Libraries Then and Now." #178, October 6, 1976, p. 129-132.
"Inflation Erodes Growth of Library Collections." #187, June 21, 1977, p. 95-100.
Koons, Philip. "Institution Libraries: A Decade of Growth." #184, March 21, 1977, p. 51-53.
"Regional Library Cooperation in Ohio." #185, April 18, 1977, p. 63-65.
"Ohio and National Library Resource Gaps Detailed." #187, June 21, 1977, p. 107-111.
Trezza, Alphonse F. "The United States National Inventory of Library Needs, 1975." #177, September 23, 1976, p. 111-116.
Walker, Ann. "Energy and Libraries." #186, May 20, 1977, p. 83-84.

These publications are available from the State Library. Where a charge is indicated, prepayment should be sent to the Accounting Department, The State Library of Ohio, 65 South Front Street, Columbus, Ohio 43215. Most of these publications are also available in Ohio libraries — if not, your library can borrow them for you on interlibrary loan.

THESE SERVICES SUPPORT THE OTHERS

This State Library Review went through six typed drafts as Library staff suggested additions and clarifications in the text. Using automated equipment, the Library's Word Processing Center staff was able to produce revisions quickly without retyping sections that required no changes. The Center produced 2,467 documents in its first full year of operation — 33 percent more lines of typing than in the previous ten months.

The Word Processing Center, along with the mailroom, is part of the Library's Central Services Department. This year mailroom staff handled 142,483 items, up 21 percent over the previous year, in addition to providing reproduction services. For some mail several processes are required. To mail NEWS from the State Library, for instance, 2,000 mailing labels are run on Word Processing Center equipment. The mailroom staff then labels, stuffs, and adds postage to the NEWS envelopes before delivering them to the building's central mailroom.

Equally vital to all State Library operations is the Accounting Department, which maintains fiscal records on all Library transactions. Staff systematically accounts for state and federal funds in accordance with government regulations. Under Ohio's program budget management system, all transactions are charged to one or more of the three major programs (reference and information service to state government; interlibrary services; and library development) and one or more of 43 subprograms. Daily, weekly, and monthly computer printouts prepared by the Department of Administrative Services are verified by State Library Accounting Department staff. As part of handling federal, contract, and miscellaneous receipts of $3.7 million, the Accounting Department prepared 3,544 invoices and collected $273,245 for contractual services. The Accounting staff also processes personnel and payroll records, orders the Library's books and supplies, performs reception duties, and advises other Library staff on fiscal procedures.

STATE LIBRARY EXPENDITURES

July 1, 1976 — June 30, 1977

By Program and Fund (1)	State General Revenue Appropriations (2)	Receipts from Services (3)	LSCA Title II (4)	LSCA Titles I, III (5)	Total Expended (6)
Reference and Information Service to State Government	$ 470,692	$ 38,053			$ 508,745
Interlibrary Services	546,153	87,356		$ 111,305	744,814
Library Development Systems Planning and Operation	1,534,610	193,330	$21,111[a]	2,258,832[b]	4,007,883
Total	$2,551,455	$ 318,739[c]	$21,111	$2,370,137	$5,261,442

By Category and Fund (1)	State General Revenue Appropriations (2)	Receipts from Services (3)	LSCA Title II (4)	LSCA Titles I, III (5)	Total Expended (6)
Salaries	$1,493,374	$ 185,294		$ 82,770	$1,761,438
Maintenance	201,270	103,855		130,231	435,356
Equipment/Other	8,019	15,885		36,804	60,708
Books and Library Materials	210,533	13,705		22,112	246,350
Grants	638,259		$21,111[a]	2,098,220	2,757,590
Total	$2,551,455	$ 318,739[c]	$21,111	$2,370,137[b]	$5,261,442

Federal Library Services and Construction Act (LSCA) Programs

(1)	Allocation Available (2)	Grants (3)	Workshops (4)	Projects Administered by State Library (5)	Unexpended and Available in FY 1978 (6)
Title I Public Library Services					
Fiscal Year — 1976	$ 31,208	$ 23,712	$ 7,466	$ 30	$ -0-
Fiscal Year — 1976TQ	533,014	480,895	-0-	52,119	-0-
Fiscal Year — 1977	2,519,709	1,484,347	38,800	192,774	803,788
Title III Interlibrary Cooperation					
Fiscal Year — 1976	5,165	5,165	-0-	-0-	-0-
Fiscal Year — 1976TQ	15,907	15,765	-0-	142	-0-
Fiscal Year — 1977	100,921	42,070	-0-	26,852	31,999[d]
Total	$3,205,924	$2,051,954	$46,266	$ 271,917[e]	$ 835,787

[a] Payment for FY 1974 Title II Construction grant.
[b] Includes $36,373 from FY 1976 funds.
[c] Includes $62,415 CETA funds.
[d] $30,000 of this was authorized June 14 as a grant for the Cleveland Area Metropolitan Library System (CAMLS), but the agreement for the grant was not concluded until July 19, 1977.
[e] $37,347 of this was expended for administrative cost in the $3.2 million program.

GRANTS FOR SERVICES AND INTERLIBRARY COOPERATION
(Titles I and III) — FY 1976 and TQ (Transitional Quarter)

Cincinnati and Hamilton County Public Library: Services to the Blind and Handicapped	$ 3,408
Cleveland Public Library: Services to the Blind and Handicapped	9,208
Kent State University: Overview of Audio-Visual Resources	11,098
Lorain Public Library: INFO 77 (two-county project)	136,116
Mansfield Public Library: COIN (eight-county project)	113,801
University of Cincinnati: Greater Cincinnati Library Consortium	20,930
Wood County District Public Library: NORWELD (eleven-county project)	125,855
Wright Library, Oakwood, Ohio: MILO (seven-county project)	105,123
Subtotal	$ 525,537

GRANTS FOR SERVICES AND INTERLIBRARY COOPERATION
(Titles I and III) — FY 1977 Funds

Akron-Summit County Public Library: TWXIL Library Resource Grant	$ 60,865
Caldwell Public Library: SOLO 77 (nine-county project)	14,300
Case Western Reserve University: An Appraisal of the Need for Conservation of Facilities and Services	10,782
Cincinnati and Hamilton County Public Library: TWXIL Resource Grant	61,270
Cleveland Public Library: TWXIL Resource Grant	42,160
Columbus and Franklin County Public Library: Columbus Med-Line	29,790
Columbus and Franklin County Public Library: TWXIL Resource Grant	71,900
Dayton and Montgomery County Public Library: Service to Homebound and Elderly	41,812
Dayton and Montgomery County Public Library: TWXIL Resource Grant	43,525
John McIntire Public Library, Zanesville: OUTREACH	50,889
Lorain Public Library: DISCOVER	48,311
McKinley Memorial Library, Niles: NOLA (five-county project)	99,280
Ohio College Library Center: Design of Holdings Component for Direct Access	9,000
Ohio Valley Area Libraries: OVAL Two-Year Extension Pilot Program	265,000
Ohio State University: Columbus Area Shared Use of Automated Information Resources	30,000
St. Mary's Community Public Library: WORLDS (eight-county project)	117,878
Stark County District Library: SCORE	38,411
Stark County District Library: TWXIL Resource Grant	25,000
Toledo-Lucas County Public Library: Library Services to Correctional Facilities	85,030
Toledo-Lucas County Public Library: TWXIL Resource Grant	48,595
University of Cincinnati: Greater Cincinnati Library Consortium	12,070
Warder Public Library, Springfield: Playgrounds and Books	3,029
Wilmington Public Library: SWORL (seven-county project)	152,677
Wright State University: Multitype Interlibrary Cooperation (Network) Study	21,319
Youngstown and Mahoning County Public Library: TWXIL Resource Grant	41,965
Subtotal	$1,403,378

GRANTS FOR IMPROVEMENT OF SERVICE IN INSTITUTIONS — FY 1977 Funds

Athens Mental Health and Retardation Center	$ 3,700
Cambridge Mental Health Center	3,000
Central Ohio Psychiatric Hospital	8,000
Columbus State Hospital	4,500
Dayton Mental Health Center	4,500
Department of Rehabilitation and Correction	67,358
Lima State Hospital	3,445
Ohio School for the Deaf	3,000
Ohio Youth Commission	12,855
Tiffin Mental Health and Mental Retardation Center	3,150
Toledo Mental Health and Retardation Center	3,750
Warrensville Center, Ohio Department of Mental Health and Retardation	3,785
Western Reserve Psychiatric Habilitation Center, Northfield	2,000
Subtotal	$ 123,041

GRANTS FOR WORKSHOPS — FY 1976 and FY 1977 Funds

Akron-Summit County Public Library: Defining Community Needs	$ 12,400
Case Western Reserve University: Public Relations Seminar	6,280
Case Western Reserve University: Advanced Professional Education Program	9,100
Kent State University: Ohio Library Trustees' Manual	5,830
Marshall University: Library Management for Small and Geographically Remote Public Libraries	1,080
Miami University: Executive Development Program for Library Administrators	4,130
Ohio State University: Conference on Institution Libraries	2,833*
Ohio State University: Volunteers in Public Libraries	2,408*
Ohio State University: Ohio Library Development Program	2,225*
Subtotal	$ 46,266
TOTAL	$2,098,220

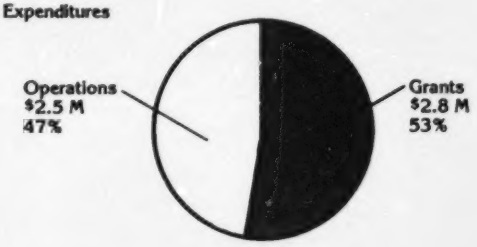
* 1976 Funds

FINANCIAL REVIEW

The State Library Board is responsible for three major programs defined in the state's program budgeting system: reference and information service to state government; interlibrary services; and library development.

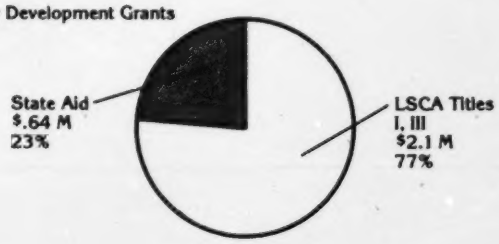
■ The State Library Board's expenditure in FY 1977 totaled $5.3 million. More than half of the State Library Board's expenditure in FY 1977 was in grants to Ohio libraries.

Total Expenditures



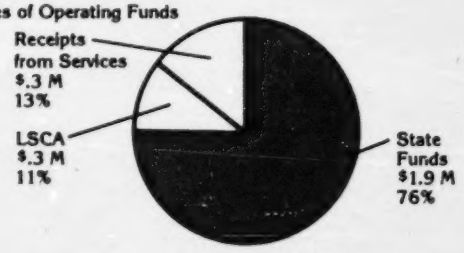
■ Most of the library development grants were made with federal LSCA funds. State aid represented only 23% of the total.

Library Development Grants



■ State Library and field unit operations (salaries, maintenance, equipment, and library materials) are supported chiefly by state funds.

Sources of Operating Funds

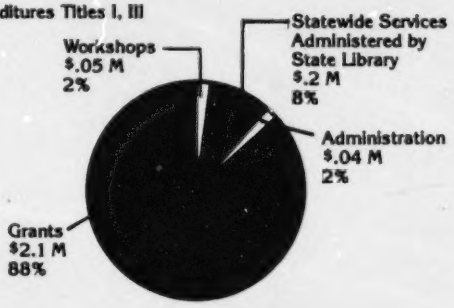


State Aid Payments

Basic State Aid for Countywide Extension Service	$ 40,572
Area Library Service Organization	$300,929
Subsidy for Services to Blind and Handicapped Readers	$280,081
Reimbursement for Interlibrary Loans	$ 16,677
Total	**$638,259**

■ LSCA funds are used principally for grants to Ohio libraries (88%). Workshop grants totaling $46,266 used 2% of the LSCA funds; and approximately $234,571 (8%) in LSCA funds were used for statewide services (interlibrary services, Catalog Center, teletype network, etc.); and $37,347 (2%) was used for administrative cost.

LSCA Expenditures Titles I, III



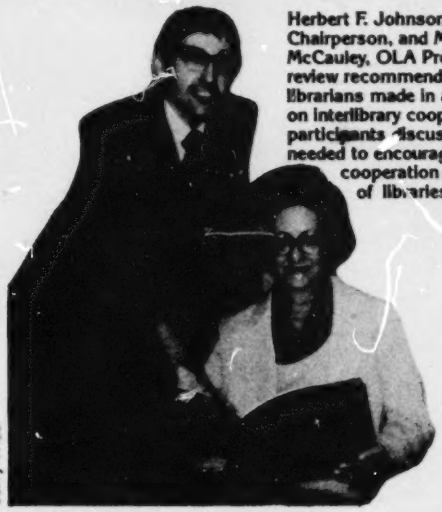
■ Personal service expenditures in 1977 totaled $1,761,438 as compared to $1,728,861 in FY 1976 (an increase of 2%). In June 1977 the total number of authorized positions was 137 (134 F.T.E.) plus 8 CETA positions and 5 project positions. This compares with a total of 151 in June 1976, and 169 in June 1972.

■ A 3% cut in expenditures required by the Governor had to be extended to state aid as well as to library operations. Per capita reimbursement to the Cincinnati and Cleveland public libraries for talking book services was reduced from $18 to $17.46, and interlibrary loan reimbursements were reduced to $2.91 per volume. Full funding of the Ohio Valley Area Libraries ALSO should have been $640,160, but was limited to $300,929.

■ The Governor's spending cut affected book purchasing. In FY 1977 $246,350 was spent for books and library materials, $21,602 less than that spent in FY 1976. Fewer books were purchased: 21,768 in FY 1977 as compared with 26,594 the previous year. As in other libraries, more of the materials money was expended for materials other than books, chiefly because of the increased cost of subscription services and the need for microforms. The Library maintained 245 reference services and subscribed to 853 journals and newspapers. Approximately 13% of the materials expenditure was for nonprint materials.

(M-1 Million)

OMICC Will Help Put the Pieces Together



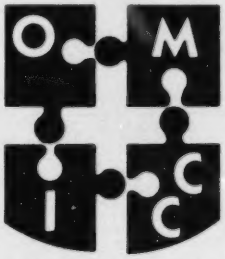
Jerry Wise

Herbert F. Johnson, OMICC Chairperson, and Mrs. Hannah McCauley, OLA President-Elect, review recommendations Ohio librarians made in a 1975 institute on interlibrary cooperation. There participants discussed work needed to encourage more cooperation among all types of libraries.

With all Ohio's library committees, boards, councils, study groups, projects, and cooperatives that are now operating, why did Ohio librarians create still another committee? The Ohio Multitype Interlibrary Cooperation Committee (OMICC), organized in 1976, has as its goal to develop a statewide multitype interlibrary cooperation plan that can be endorsed by the organizations that appointed its 15 members.

A Wright State University (WSU) study of interlibrary cooperation in Ohio will assess development, update Ralph Blasingame's 1967 Survey of Ohio Libraries and State Library Services, and assist OMICC in its work. A background paper with criteria and a framework for the plan is also under way. Professor Genevieve Casey of Wayne State University and former Michigan State Librarian is chief consultant on the WSU study.

OMICC itself exemplifies principles of cooperation in its work. With State Library staff it produced a slide-tape presentation about multitype library cooperation to stimulate input in the plan from Ohio librarians. The committee cooperated with the Ohio Library Association Library Development Committee on its updating of the Ohio Library Development Program; in April 1977 committee members took part in a 2-day workshop to discuss revision of the OLDP. After the OMICC plan is developed, the committee will spearhead its implementation. During the next year it will also take leadership in developing issues for discussion at the Ohio conferences needed to prepare for the White House Conference on Library and Information Services.



OMICC's Appointing Organizations

- Academic Library Association of Ohio
- American Society for Information Science
- Ohio Board of Regents
- Ohio Department of Education
- Ohio Educational Library Media Association
- Ohio Friends of the Library
- Ohio Library Association
- Ohio Library Trustees Association
- Special Libraries Association
- State Library Board